

## 2023 CMA Book Awards

### *Rules & Regulations*

## Welcome to the 2023 CMA Book Awards

The Catholic Media Association Book Awards honors outstanding work of publishers, authors, and book editors who serve Catholic readers.

Publishers may submit any works published by their company, authors may submit works of which they are the primary author or co-author, and editors may submit their compilations or reference books.

Winners are announced at the Catholic Media Conference, taking place June 6-9, 2023, in Baltimore, Maryland, as well as in *The Catholic Journalist*, the CMA website and on social media.

**Thank you for participating and GOOD LUCK!**

## GENERAL BACKGROUND INFORMATION

- ▶ All entries require:
  - Submission of a PDF cover and online application through <https://catholicpress.secure-platform.com/a/solicitations/45/home>
  - Each submission requires two copies of the book mailed to the CMA office. If you are submitting a series you must send in two sets of copies.
- Fee per entry:
  - \$79 per entry for non-members
  - \$89 per entry for non-members (**extension period**)
  - \$38 per entry for CMA members
  - \$48 per entry for CMA members (**extension period**)
- ▶ All entries must be copyrighted in 2022 (WITH THE EXCEPTION OF B39, B41, B45, B48, B56, B60, and B61).

Entries must be published within the U.S. or Canada with the exception of B55.

- All members must be in good standing as of March 31, 2023.
- **Open Submission** Deadline: 11:59 PM Central Time, January 31, 2023.
- **Extension Submission** Deadline: 11:59 AM Central Time, February 7, 2023.
- All Books must be received by Friday, February 10, 2023.
- Payment deadline is Friday, February 10, 2023.
- There is no limit to how many categories a single book can be entered
- **Two** hard copies of **EACH** entry must be sent to the CMA office for judging. (This also applies to series categories)
- **All submitted hard copies will not be returned to the entrant after the program completes as they are used for judging.**

The following pages contain:

- ▶ Category Numbers and Descriptions..... Pages 3-9
- ▶ Eligibility Requirements..... Page 10
- ▶ Submission Instructions..... Pages 11-12
- ▶ Payment Instructions..... Page 13
- ▶ Hard - Copy Labels..... Page 14

## **CATEGORIES & DESCRIPTIONS**

New categories are marked NEW and updated Categories are marked UPDATED

### **B01: Popular Presentation of the Catholic Faith**

Books for a broad Catholic audience that present a particular aspect or a summary review of Catholic faith, life, history, the Bible, etc.

### **B02: Spirituality**

Books on spiritual life and practice: meditation, Christian life, etc. Please submit books about prayer or books that are collections of prayers to **B34**.

B02a: Spirituality – Classical

B02b: Spirituality – Contemporary

### **B03: Theology**

Depending on which subcategory you choose, these books will include topics on theology, theological and philosophical studies, history of theology, Church Fathers and Mothers, morality, ethics, Christology, Mariology, redemption, etc.

B03a: theology, theological and philosophical studies.

B03b: history of theology, Church Fathers and Mothers.

B03c: morality, ethics, Christology, Mariology, redemption, etc.

### **B04: Scripture**

Books on popular and academic biblical studies.

B04a: Scripture – Popular studies

B04b: Scripture – Academic studies

### **B05: Liturgy**

Books on the celebration of the Eucharist, sacraments, preaching.

### **B06: Pastoral Ministry**

Depending on which subcategory, these books will focus on parish life and ministries within the parish setting:

#### **B06a: Pastoral Ministry – Parish Life**

Books on Parish life and ministries within the parish setting: Marriage, Family life, Marriage Preparation, Social Concerns, Outreach, Peace and Justice initiatives, Aging, Counseling. This may include homebound circumstances, hospital and nursing home, healing and grieving.

#### **B06b: Pastoral Ministry – Catechetical**

Books on faith formation, religious education, RCIA, Adult and continuing education, CCD, Textbooks, newest volume in a series, workbooks, manual and supplementary books used in classroom or group or individual faith development, providing understanding of the Church's teachings and practices.

#### **B06c: Pastoral Ministry – Youth & Young Adult**

Books on youth and young adult ministry. Some examples may include teachings, journey of ministry, and life as a youth minister.

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#### **B07: Church Professional**

Books providing knowledge and professional growth for those involved directly in Church ministry and Church - related work. This includes the Deacon as a working church professional.

#### **B08: Design and Production**

Books that exhibit quality of design and total packaging including, design from cover to cover, layout, format, typeface, white space, graphics. The designer/artist will receive the award for their work. Please enter their name(s) under the bylines section of the submission form. Judges will not consider book content.

#### **B09: Best Books for Youth**

Books for Catholic children and teens that have a faith context. Ages 0-11.

**UPDATED**

#### **B10: First Time Author of a Book**

First-book authors on any topic of Catholic interest.

B10a: Poetry, Essays, Short Stories

B10b: Biography, Novels or General Theological Subject Matter

#### **B11: Family life**

Books on any aspect of family life, parenting, or grand-parenting that have a faith context.

#### **B12: Marriage & Family Living**

Books on any aspect of marital relationships, explanation of Church teachings on the sacrament of marriage and family life after marriage.

#### **B13: History**

Books providing brief or extended historical studies of Catholic eras, movements, or events.

#### **B14: Biography**

Biographies of persons that include Catholic context.

#### **B15: Inclusion in the Church**

Books that address diversity, equity, inclusion, disability, and multicultural engagement.

**UPDATED**

#### **B16: Reference/Academic Studies**

This category is for books providing in-depth resources for church professionals in dictionary, almanac, encyclopedia, or other format. **Both printed and e-books** are accepted in this category. An example might be a book suited for the professional's library.

#### **B17: Diocesan Directory**

Best diocesan directory from perspective of content, organization, design, and accessibility

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**B18: Catalog****UPDATED**

Best example of best complete, trade, or seasonal announcement catalog. E- Catalogs are also eligible. If entering an E-catalog, URL is required.

**B19: Best Book by a Small Publisher**

Book produced by a publisher with gross sales under \$500,000 per year, on any topic of the Catholic interest.

**B20: Catholic Social Teaching**

Books that engage contemporary social justice concerns within the context of faith and the gospel in contemporary society. This category includes environmental issues.

**B21: Faith and Science**

Books that encourage and enhance the respectful and constructive conversation between science and faith.

**B24: Religion in the Public Square****UPDATED**

Books covering contemporary political issues from a faith perspective.

**B26: Immigration**

Immigration issues and reform in the light of Catholic social teaching.

**B27: Coffee Table Book/Religious Art**

A "coffee table book" is a book that is intended to sit on a coffee table or similar surface in an area where guests sit and are entertained. Pages consist mainly of photographs and illustrations with brief text. In the "Coffee Table Book" award category, Christian or Catholic content is required for entries.

**B28: Catholic Novels****UPDATED**

Books whose underlying theme involves Catholic faith, Catholic imagination, the Catholic story, the power of grace, the struggles of life on all levels, the gifts of the Spirit, and God's closeness in the struggles of faith, in times of loss and sadness, and in times of joy.

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#### **B29: Faith based Novels**

**UPDATED**

Books whose underlying theme involves faith, imagination, the faith-based story, the power of grace, the struggles of life on all levels, the gifts of the Spirit, and God's closeness in the struggles of faith, in times of loss and sadness, and in times of joy.

#### **B32: Best E Book**

**UPDATED**

Best book-length work only published electronically as an e-book on any topic of Catholic interest without a printed version.

B32a: Any Topic

B32c: Reference Book

B32b: Collections of prayers

#### **B34: Prayer**

Books about prayers or books that are collections of prayers.

B34a: Books about prayer

B34b: Collections of prayers

#### **B35: Ecumenism or Interfaith Relations**

Books about ecumenism or interfaith relations. Some examples of this might include Our God Is the Same, Seeking Unity with the Church of the East, and Catholic Teachings on Other Faiths.

#### **B36: Pilgrimages/Catholic travel**

Books about making a pilgrimage, pilgrimage sites, or sites of special interest to Catholics

#### **B37: Sacraments**

Books about one or more of the seven sacraments (baptism, reconciliation, Eucharist, confirmation, matrimony, holy orders, anointing of the sick)

#### **B38: Pope Francis**

Books about his life, travels, or teachings. Books that include his writings are welcome in this category.

#### **B39: Newly Canonized Saints or those in the Process**

**MULTI-YEAR**

Books about saints canonized or in the process of canonization within the past ten years. Submissions may be published between 2017 and 2022.

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#### **B40: Poetry**

Books of poetry and poetry anthologies.

#### **B41: Backlist Beauty**

**MULTI-YEAR**

Backlist books still actively published on any topic under Catholic interest. Book must be newly published between 2017 and 2022. Cumulative sales of title may not exceed 50,000 copies. **Book must not have received a prior CMA Book Award or Honorable Mention.**

#### **B42: Best Front Cover Artwork**

Best book cover artwork. This category still requires hard copies of books so judges can look at content if needed to help judge. A PDF file of the art work must be uploaded on submission form.

#### **B43: Best Memoir**

**UPDATED**

Book represents first-person accounts of conversion, formation, spiritual growth dealing with a crisis, or reversion to faith in a Catholic context.

#### **B44: Healing & self help**

Books that provide understanding, support, and practical help. Book may be intended for the reader--and/or someone the reader knows, loves, or supports-- who are encountering pain, illness, and suffering. More specifically, subjects might include broken relationships, aging, dying, depression, cancer, loneliness, self-care, etc. Book will emphasize physical and emotional help, with special emphasis on spirituality. Please enter books on Grief and Bereavement in category B52.

#### **B45: Best Religious Book Series**

**MULTI-YEAR**

Best religious book series with at least **one** or more volumes published in 2022. Book series may be of any religious theme. Series may have more than one author. One or more books may have previously won a book award for its single entry. There is no maximum for this series. **Note: Please send two sets of hard copies for judging. If the series is more than three books you may only send three of your choosing. One of these three must be the book published in 2022.**

#### **B46: Faith Formation**

**UPDATED**

This category, also known as religious education, includes any book meant for systematic education in the Catholic faith within a catechetical context. Historical educators of the Catholic faith may be entered here. Please note, this excludes lesson plans.

#### **B47: Anthology**

This category includes books on collections of stories or essays in one book. Collection must not exceed 500 pages. Collection of stories and essays can be from one or more authors.

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#### **B48: English Translation Edition**

#### **MULTI-YEAR**

This category represents translated work from non-English publications. There is no required original publication date parameter but the book must be published in English between 2017 and 2022. Books may have multiple authors. Book must be a full translation of a previously published book where the original format is **any** other language. **Only English Translated edition copies are required as hard copies.**

#### **B49: Jesus – Christology**

This category includes Jesus in any aspect. Some subject matters may include Jesus as a savior, Jesus as an historical figure, and his journey through his life. If you have a series of stories in one publication, please enter this work in B47.

#### **B50: Future Church**

This category represents books dealing with discussions regarding the future of the Catholic Church, the issues the future Church faces, and how Catholics will be affected by these changes.

#### **B51: Self Published Books**

#### **UPDATED**

Book produced by a self-published author with gross sales under \$500,000 per year, on any topic of Catholic interest.

- B51a: Fiction (Includes YA Fiction)
- B51b: Non Fiction
- B51c: Children's Books Ages 0-11

#### **B52: Grief and Bereavement**

Books that provide understanding, support, and practical help. Book may be intended for the reader--and/or someone the reader knows, loves, or supports-- who are encountering pain or bereavement. Book will emphasize physical and emotional help, with special emphasis on spirituality.

#### **B53: Life & Dignity of the Human Person**

#### **UPDATED**

Books that include any of the subjects included in the consistent ethic of life: life of the unborn, death penalty, nuclear arms, euthanasia, sexual abuse, child abuse, and elder abuse. Please choose the subcategory that best fits your work.

#### **B54: Mysticism**

Books about treating Christian mysticism from a "how to" perspective or through the examples of the classic Christian mystics.

#### **B55: International Publication**

Books that are published in English outside of the U.S. and Canada. Please choose a subcategory that best fits your work.

B55a: Poetry, Essays, Short Stories

B55b: Biography, Novels, or General Theological Subject Matter



**B56: Best Book for Young Adults 12-18****NEW/MULTI YEAR**

Books for young adults that have a faith context. **Submissions may be published between 2017 and 2022.**

**INDIVIDUAL EXCELLENCE****B60: Author of the Year****NEW**

This category recognizes an individual's writing and exemplary service to the Catholic community. Author's work may be produced by different publishers, including self publishing, but at least one book must be published by a commercial publisher. Entry samples can be of any subject matter. Judging will focus on demonstrated talent, creativity, thoroughness, and effectiveness.

An entry consists of **three to five** books that showcase the author's writing. You **may** also submit a PDF file or a Word document listing URLs if the samples are available online.

A letter **may** be submitted to explain circumstances that made the individual's success notable. The letter should focus on how the author's work contributes to the Catholic community. One or more books may have previously won a book award for its single entry. All books submitted must be published in English between 2017 and 2022. **At least one book must be published in 2022.**

**B61 Self-published Author of the Year****NEW**

This category recognizes an individual's writing and exemplary service to the Catholic community. Entry samples can be of any subject matter, but all books must be self-published. Judging will focus on demonstrated talent, creativity, thoroughness, and effectiveness.

An entry consists of **three to five** books that show individuals writing samples. You **may** also submit a PDF file or a Word document listing URLs if the samples are available online.

A letter **may** be submitted to explain circumstances that made the individual's success notable. The letter should focus on how the author's work contributes to the Catholic community. One or more books may have previously won a book award for its single entry. All books submitted must be published in English between 2017 and 2022. **At least one book must be published in 2022.**

## ***ELIGIBILITY REQUIREMENTS***

The CMA Book Awards recognizes the achievement of publishers and authors of Catholic works. The following are eligibility requirements for entries to the CMA Book Awards:

- 1) You do not have to be a CMA member to enter into the Book Awards.
- 2) Entries may either be from a publishing organization, author or editor of a book. Publishers may submit any book that they have published that meets the requirements.
  - 2a. Authors may submit their own original work or work that they co-authored that meets the requirements.
  - 2b. Editors may submit their own compilations or reference materials that meet the requirements.
  - 2c. Copy editors and translators are not eligible.
- 3) Neither the author nor the publishing company need to be Catholic to submit work.
  - Work submitted must be supportive of the teachings of the Catholic Church and may not contradict or stand opposed to the teachings of the Catholic Church.
- 4) Entries must be the original work that is appropriately credited. Any items that are plagiarized or incorrectly credited will be disqualified.
- 5) All entries must be published in the calendar year 2022 (WITH THE EXCEPTION OF B39, B41, B45, B48, and 56) Entries must be published within the U.S. or Canada with the **exception of B55**.
- 6) Submitters must follow all Catholic Press Awards rules regarding deadlines, submission instructions, and payment for their entries to be considered.
- 7) CMA members receive the member rate of \$36 per entry. Publishers must be General Publisher Members and individual authors or editors must be either Freelance or Affiliate Members of the CMA to qualify for the member rate. Non-member entry fee is \$76.

### **REASONS FOR DISQUALIFICATION:**

The following are common reasons why entries are disqualified from competition:

- **Too few submissions in a single category.** Every category requires at least two submissions total in order to be evaluated. Any category that has only one submission will be pulled from the competition. In this case, the submitter will be refunded their submission fee. You will be notified of this refund by email.
- **Entry does not meet submission requirements.** In order for judges to evaluate your submissions, entries must include all required components and they must be submitted properly. Please check the category descriptions to make sure your entries are correct. Be sure that books are sent in a timely manner and that they are labeled correctly.

### **JUDGING:**

Book judges include editors, authors, academics, and professionals familiar with Catholic publishing.

## ***SUBMISSION INSTRUCTIONS***

### **GETTING STARTED:**

All entries are submitted digitally through the CMA awards website, <https://www.catholicmediaassociation.org/book-awards/>. Please read category descriptions to determine submission requirements for each category. If you have questions about eligibility, submissions, or payment, please visit our [book awards website page](#). More difficult questions may be directed to Awards@CatholicMediaAssociation.org

Please **Note:**

- **All entries include two copies of the book sent to the CMA office** except where specified (see description for B33: BEST E-BOOK), an online form and a PDF file of the book cover submitted through the awards website.
- Please include all contributing authors/editors in your submission.
- There is no limit to the number of entries in any category.

### **CREATING A PROFILE:**

Entries are made through the website <https://www.catholicmediaassociation.org/book-awards/>. The website allows you to view categories, make submissions, and pay for submissions in the same place.

Returning entrants can use the same login information they used last year. To create a new profile, click “Enter the CMA Book Awards” on the homepage and follow prompts to create a username and password for your account. For simplicity’s sake, we recommend creating **one account** for your organization.

### **CREATING A NEW SUBMISSION:**

To create a new submission:

1. Either create your account or log into your existing account.
2. Click “Make Another Application” then “Enter CMA Book Awards.” You will be prompted to review your past submissions or to begin a new submission.
3. Select “Click here to begin a new Submission.” Fill out the form as prompted and click “Save and Next” to continue. You can return to the previous form at any time.
4. At the end of the form, you have a few options:
  - a. Clicking “Save” and leaving the form saves your submission as “Incomplete.” You can return to the entry later, edit data, and complete the entry.
  - b. Clicking “Add To Cart” saves your data and puts your submission in your cart. You can return to the entry later and pay for it, edit the data, or remove it from your cart. Entries are marked “Complete” after you pay for them. Once an entry is marked “Complete,” you cannot edit it. **We recommend keeping submissions in your cart until you have created all of your entries and checked that they are correct.** Doing so will help prevent duplicate, missing, and incorrect entries for your organization.
5. You can view submissions that are incomplete, in your cart, and complete by clicking “My Applications.” To edit submissions that are incomplete, click the “Edit” button in the action column. For entries in your cart, click “Make Changes.”

#### **HARD - COPY MATERIALS:**

You must send **two copies** of each book per submission for judging purposes. If you enter into the series categories two copies of the series need to be sent for judging purposes. To ensure that your submissions are ready for judging:

- Provide clean material with no marks or highlighting on the submission.
- You must Label your hard copy materials for easy identification (See LABELING ENTRIES).
- Hard copies must be received by Friday, February 10, 2023 to be considered. Please keep current shipping delays in consideration when shipping out through postal service and distribution centers.
- **All submitted hard copies will not be returned to entrant after program completes as they are used for judging.**

#### **LABELING ENTRIES:**

We must know from where the entries are coming and what invoice. You must label each hard copy submissions so that judges can identify them. To label your entries:

Print the labels on the last page of the packet. Fill out all information, cut out label, and affix label to **each** of hard copy submission.

Affix a label to the outside cover (front) of every book. Books that arrive without labels will be disqualified.

If Hard copies are being sent directly from the distribution center, you must call the office as soon as possible to set up arrangements. We must know where the entries are coming from, and what invoice they are from so we can identify them correctly. Books without labels will be disqualified.

#### **SHIPPING:**

In order to help with processing, please:

- Keep individual boxes to no more than 25 lbs.
- Mark the outside of box with **Box 1 of #** being sent, and so on.
- If paying by check, include printed invoice and payment in Box 1.
- Delivery confirmation may have to be done through your carrier's tracking service.
- Email Awards@CatholicMediaAssociation.org with any questions.

## ***ENTRY FEE & PAYMENT PROCESS***

- ▶ \$79 per entry for non-members
- ▶ \$38 per entry for CMA members

## ***PAYMENT INSTRUCTIONS***

### **READY TO CHECKOUT**

1. When items are in your cart, a direct link to your cart will appear under “My Applications.” Click the link to edit submissions or pay for your entries.
2. When ready, click the “Checkout” button to select your method of payment, then click “Process”
3. The next screen allows you to print your invoice and submission forms

### **PAYMENT OPTIONS**

- A. Online Credit Card: Enter the information and complete the transaction
- B. Pay by Check: Please include a copy of your invoice with your payment

#### **MAIL PAYMENT TO:**

**CMA Awards Program**  
Catholic Media Association  
205 West Monroe St., Suite 470  
Chicago, IL 60606

**Good luck and thank you for participating.**

## **ENTRY DEADLINE**

**Open Submission Deadline:** 11:59 PM Central Time, January 31, 2023  
**Extension Submission Deadline:** 11:59 AM Central Time, February 7, 2023

***HARD - COPY LABELS***

2023 CMA Book Awards  
 Award # (Example: B02a)  
 Publisher  
 City State  
 Copyright Date  
 Title  
 Authors/Editors

2023 CMA Book awards  
 Award # (Example: B02a)  
 Publisher  
 City State  
 Copyright Date  
 Title  
 Authors/Editors

2023 CMA Book Awards  
 Book Series Label: Book \_\_\_ of \_\_\_  
 Award # (Example: B02a)  
 Publisher \_\_\_\_\_  
 Copyright Date  
 Title  
 Authors/Editors

2023 CMA Book Awards  
 Book Series Label: Book \_\_\_ of \_\_\_  
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 Publisher  
 Copyright Date  
 Title  
 Authors/Editors  
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2023 CMA Book Awards  
 Book Series Label: Book \_\_\_ of \_\_\_  
 Award # (Example: B02a)  
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 Title  
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2023 CMA Book Awards  
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 Award # (Example: B02a)  
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 Title  
 Authors/Editors